SOCIETY OF WOMEN ENGINEERS
LOS ANGELES SECTION
SCHOLARSHIP APPLICATION

DEADLINE: Friday, February 28, 2020

Each year the Los Angeles Section of the Society of Women Engineers administers scholarships which are funded by donations from industry and individuals to support SWE student members in their study of engineering and to help alleviate the financial burden.

In general, a successful applicant must demonstrate high academic ability and show a keen interest in their professional development in the engineering field by participating in technical organizations, holding leadership positions, conducting research projects, or pursuing engineering or non-engineering related work opportunities. The applicant is a problem solver, a committed doer, and an effective communicator who should be an example to other students as a potential leader, both technically and socially. Special consideration will be given to those with unique circumstances and financial need, as well as those who are re-entering students. A re-entrant is defined as a student who has been out of the engineering job market for at least two years.

Scholarships are available to both women and men. The applicant should currently be enrolled as a Sophomore, Junior, or Senior (with good standing) in an engineering curriculum leading to a Bachelor's degree at Cal Poly Pomona, Caltech, Cal State LA, Cal State Northridge, Harvey Mudd, Loyola Marymount, UCLA, or USC. Each of these schools has a collegiate SWE section affiliated with the Los Angeles professional SWE section. Applicant must be a SWE student member. Graduating Senior applicants will be required to provide evidence of graduate school admission for the fall. To qualify for a scholarship, the student's cumulative units must average full time status.

The following scholarships are available:

(1) SWE Endowment Scholarship - must have a minimum 3.0 GPA
(2) SWE Endowed Scholarship for CSUN - must have a minimum 3.0 GPA and be a student at CSU Northridge
(3) SWE-LA Scholarship - must have a minimum 3.2 GPA, open to female students only
(4) SWE-LA Volunteer Scholarship - must have a minimum 2.5 GPA and have demonstrated strong community service and/or outreach

Additionally, applicants need to meet the following criteria:

(1) Be in a position to apply the scholarship toward undergraduate or graduate engineering studies, at a school listed above, in the fall term following acceptance of the award.
(2) Supply all the information, including transcript(s), required for a complete application.
(3) Meet the application deadline.

If you meet all these qualifications, please complete the enclosed application according to the following instructions. The timeline of the application process is as follows:

(1) Completed applications must be submitted electronically by Friday, February 28, 2020.
(2) Interviews will be conducted during the month of March 2020.
(3) Scholarship winner notification will be Wednesday, March 13, 2020.
(4) Students RSVP to PDC: Monday, March 20, 2020
(5) Scholarships will be awarded at the SWE-LA Professional Development Conference on Friday, April 3, 2020.
INSTRUCTIONS FOR APPLICANTS

To be accepted for judging, an applicant must submit all required items electronically by Friday, February 28, 2020. Applicant should submit application Google form, transcript(s) and resume. Each person serving as a reference needs to submit his/her own letter directly to the email address below. Be sure to fill out the names of the references on the application so the letters can be matched correctly. The applicant is responsible for seeing that all necessary information (completed application form, transcript(s), resume and letters of reference) is submitted by the deadline. The applicant will be disqualified from judging, with no further follow-up, if these instructions are not followed.

*Applicants having other scholarships and/or previous Society of Women Engineers scholarships are eligible to apply.

**Copies of recommendation letters submitted for other scholarships are acceptable, as long as they are up-to-date and reflect the student’s current academic achievement and professional development.

APPLICATION FORMS: Official scholarship application forms are made available electronically no later than January to the collegiate SWE sections at the schools affiliated with the SWE-LA Professional Section. If you are not associated with a student section, application forms are available for download from the SWE-LA website (losangeles.swe.org), or may be requested directly from SWE-LA by sending an email to scholarships.swela@gmail.com. Use of copies or reproductions is permitted.

INSTRUCTIONS: Email all items by Friday, February 28, 2020 to scholarships.swela@gmail.com.

THE FOLLOWING ITEMS MUST BE SUBMITTED ELECTRONICALLY FOR ALL APPLICANTS:

1. **COMPLETED APPLICATION FORM:** Please fill out the application on google forms: https://forms.gle/CWaBwThigctZrQL8
   Application includes three applicant essays. The length of each essay is limited to 500 words (12 pt. font) and should describe the applicant's feelings on the following:
   
   i. Why the applicant decided to study engineering and why he/she chose their particular major.
   ii. Why the applicant has applied for the SWE-LA scholarship.
   iii. What the applicant considers their most important achievement to date.

2. **TRANSCRIPT:** A copy (pdf version) of the applicant's transcript must show grades for the entire enrollment in current school (unofficial transcripts are acceptable). Additional transcript(s) required from prior college or university where courses were taken towards current engineering degree.

3. **RESUME/CV:** A PDF copy of your resume should be attached and submitted along with your other application materials.

4. **REFERENCE LETTER - Minimum 1, 2 Preferred:** Letter of reference from an engineering professor or a faculty advisor detailing the applicant’s academic performance. Letter must be dated in the application year and emailed to scholarships.swela@gmail.com.

5. **REFERENCE LETTER NO. 2:** Letter of reference from another engineering professor, an employer (present or former), or someone closely associated with any extra-curricular activities (such as a coach or faculty sponsor). Applicant's employment need not be connected with engineering. Letter must be dated in the application year and emailed to scholarships.swela@gmail.com.

6. **SWE REFERENCE LETTER (Optional, Recommended):** Letter of reference from a Professional SWE member in good standing detailing your contributions to SWE. Letter must be dated in the application year and emailed to scholarships.swela@gmail.com.